



Veteran Women Golfers' Association of NSW Inc.
ABN 24 579 113 181
Suite 405, 32 York Street, Sydney, NSW. 2000

MINUTES

Committee Meeting held at Bonnie Doon on Wednesday March 14, 2018
Commencing at 10.45 am

1. Welcome/Present:

President- Lyn Walker (LW), Vice President- Jacky Parsons (JP), Secretary- Jenni Brown (JB), Treasurer- Nancye Cullen (NC), Committee- Virginnia Hewitt (VH), Jan McDade (J McD), Vanna Mutton (VM), Lilian Ong (LO) & Geraldine Steele (GS) and Barbara Evennett (BE).

President welcomed those in attendance, thanked VM for holding last meeting at Kirribilli, thanked J McD for coming in over holidays to do mail and banking, thanked BE for taking on Delegate Data Base, asked GS to send out the necessary delegate packs.

2. Apologies:

Lesley Paradine(LP)

3 Confirmation of minutes of meeting held Accepted as read.

Moved:

Seconded:

3b. Business Arising

- * Orders: JB ordered 3 000 oval shaped hatclips at \$2.05 ea. for MM,CC &CB and 100 x 90 year badges, in gold colour, from Vivienne Laurito.
- * JB ordered 20 doz golf balls from Wayne Bosley - he needs correct coloursto proceed.
- * Sponsorship - Golf and Tours - LW will add logo to newsletter but all agreed there needed to be more, eg Prizes for NTP's, if she wishes to speak at more tournaments.
- * Special Olympics request for sponsorship -Money sent and thank you letter received.
- * Name badge for B Severino- needed to get pin on back as she has a heart problem and couldn't have magnet. JB organised , for free, to get the pin and gave it to LO, at Monash, to give to B Severino.
- * GS had a query re name badge- lady wanted one without the logo as she was not a member of the VWGA. It was decided that it will be a requirement to be a financial member of the VWGA . JB to organise a change on the form re this and the need for a clip instead of a magnet for those with a pacemaker.
- * Kiama- no delegate. This is a constitutional issue and will need to be discussed further- what happens at a club where there is no delegate to liase with the VWGA?

4. Correspondence (Attachment 1)

Moved: JB **Seconded:** VM

4b. Business Arising

- * Cessnock application for affiliation - all agreed to accept- JB to send a letter and delegate form
- * Mona Vale request for tournament in 2019 accepted

5. Financial Report (Attachment 2)

Moved: NC **Seconded:** JB

- * Glasses issue from last meeting sorted- tournament entry in wrong place
- * Money in being transferred to Maxi account (now up to \$28K)
- * April- term dep. Comes up for renewal- all agreed to leave it to NC to reinvest in the term dep. and LW asked to be kept in the loop. It was noted that the rental deposit needs to be a minimum of \$5K so will need to add an extra \$1K to it.
- * Mitronics (Photocopier) gave us 12 months free digital support but after Oct 2017 this changed to a monthly charge. This charge has been waived for the moment as we are in credit.

5b. Financial Matters

- * Accounts are not being notified of merchandise transactions on the web- VM to look into this.
- * NC asked why the name badge account needed to be prepaid- we should have a good credit rating with them by now- GS to follow up as we don't want orders delayed due to this requirement.
- * NC, once again, asked committee NOT to write action sheets unless they were doing the banking.
- *

6. Membership Report (Attachment 3)

Moved: VH **Seconded:** NC

9 548 financial, 1197 unfinancial- 20 Metro and 64 Country, 242 new members since Nov 2017

7. Tournaments

Metropolitan

- * Monash - JP thanked LO, BE and LW for their work on the tournament in her absence. Monash is happy to have another tournament in 2019 but it will be later in the year. Full report next meeting. GM didn't want to deal with our payment system - this needs further discussion.
- * The Coast - JP & VH working at this event
- * Sponsorship from Golf NSW needs to be discussed as to how we use it this year. JP also asked LW if she had followed up on Buggy Man sponsorship- maybe NTP's.

- * NC noted that it is Lakeside's 30th anniversary this year and would like this noted on the entry form- all agreed.

Country

- * Warren -JP,VH & LW attending- No information from them as yet. It was noted that they were very enthusiastic about holding the tournament there.

LW asked for a meeting with any local delegates who were attending in order to address local issues

It was also recommended to have 2 drivers for such a long trip.

8. Badges – 80/90 year (Attachment 7)

It was noted that, since we changed to hatclips, we no longer need to bubble wrap them and can now fit 7 per pack for a \$2 post fee.

9. Public Officer (PO)

VH sent in the Financial report to Fair Trading.

LW noted that this role should be part of the secretary's duties (possibly needed to be in the constitution). The P.O has total financial control if any problems with the treasurer or the president. All agreed not to go to constitution. It was noted that the Annual Report needs to be sent to Fair Trading within 30 days of the AGM otherwise a fine is applied. JB to do at AGM this year.

10. Office Equipment- Merchandise

NC noted that accounts was not getting notified when merchandise was ordered online.

11. Website (Attachment 8)

VH

- * needs logo for Golf & Tours for website.

- * will follow up on merchandise

VM noted that the webpage needs to be simplified - she had a printout with suggestions .

LW noted that the website group of VM,JB,JMcD and VH needs to look into this.

LW is going to do trophy link noting the history of each trophy and possibly photos.

12. General Business:

- * DropBox installation- LW noted that Ian Mutton will come to office to assist with the instalation.

- * Trophies - LW is going to check into history of each trophy.

* NBN instalation- they cancelled our order earlier. A case manager has been assigned. They wanted to know if we needed FAX as it is an extra cost. NC moved we give up the FAX line. All agreed. NC suggested that any faxes received from now on be dealt with by ringing the delegate and informing them that we will not have a fax line for much longer.

BA Fee structure for tournaments, website.

*Facebook- VM noted that there is a Facebook for Business and this could be an option for us. LW responded that we already have a page which she initiated some time ago but we haven't posted it yet. It would need to be updated almost immediately for it to be of any significance otherwise it would be of no use.

*LW noted that no one was in the office for 10 days straight so it might be worth looking into Facebook for 2019.

*J McD noted that a MM Brooch was returned, she asked where they should be kept and was told to give to LW to deal with. VM asked if we had photos of the recipients.

*VH noted that there are 3 sponsorship levels at Woollooware and that maybe the VWGA should consider this in future plans dealing with sponsorship. LW noted that we needed a marketing plan- maybe gold, silver and bronze levels for sponsorship.

Meeting closed: 1pm

Date of next meeting: Wednesday, 18th April 2018, Venue - Kirribilli, commencing at 10.30 am.