

MINUTES

Committee Meeting held at Bonnie Doon Golf Club on Wednesday March 16, 2016.
Commencing at 10.30 am

1 Present:

President - Lyn Walker (LW), Vice President: Virginnia Hewitt (VH), Secretary - Jenni Brown (JB), Committee: Jacky Parsons (JP), Lesley Paradine (LP), Vanna Mutton (VM), Geraldine Steele (GS) and Lilian Ong (LO).

President started the meeting at 10.45 and welcomed those present especially our new members VM & LO. They were given their shirts and name badges.

2 Apologies:

June Moore (JM) and Nancy Cullen (NC)

3 Confirmation of minutes of meeting held January 27, 2016

Moved : LP Seconded: VH

3b. Business Arising

- * **Name Badges**- First order received. There was good feedback from delegates when LW showed them the new style of badge at the Mudgee meeting. GS is to follow up on details of payment via the draw down capability.
- * **Merchandise**- status of order for hat clips, pitch repairers and key rings -JB noted the supplier has been away but has sent the correct logo as her working model.
- * **Country Tournament guidelines** have been sent to 2016 clubs - JB to check if sent to 2017 clubs.
- * VH has sent out reminders for overdue subscriptions.
- * JB has typed up the new conflict of interest form and all need to sign next time in the office
- * **Tournament software programme** - LW & JP spoke to Golf NSW who suggested GolfBox. JP has contacted them to organise a meeting to discuss our needs. Basic programme costs \$660 for single use.
- * Only JP & LP are to enter tournament entry information into laptop.

4. Correspondence (Attachment 1)

JB read out correspondence. Moved to accept- JB, Seconded - GS'

- * Letter from Warren requesting consideration for hosting a 2 day tournament in 2018.
VH responded to a letter from Bombala after advice that they are not re-joining due to age and low number of members.

5. Financial Report (Attachment 2)

Monthly financial statement handed out by LW (in NC's absence)

LW thanked NC for compiling procedures for dealing with EFT and Banking

5b. Financial Matters

LW asked 'had the financial committee met to discuss the prize guidelines'. The answer was No.

LW asked JP to look at standardising prizes at all metropolitan tournaments.

LW advised that following discussion at the AGM, the committee should put forward a motion to increase annual subscriptions to \$5.00 in 2017.

6. **Membership Report** (Attachment 3)

Moved- VH, Seconded- JP

It was noted that 1188 members had not re-joined. 176 new members had joined since the last meeting. 11 metropolitan clubs and 57 are still unfinancial

VH asked that transfers be left for her to deal with and thanked LP & JM for their filing of membership material.

7. **Tournaments**

Metropolitan

- * **Mona Vale** - JP reported on several problems encountered whilst trying to run the tournament e.g. computer related, a large field and slow play. She reported a profit of approximately \$200.00.
 - * **Penrith** - noted JP, VH, LW were attending. Only 60 entries had been received to date.
- ### Country
- * Mudgee 2016 - LW noted that they had 185 players each day and there were problems with slow play as not many called up on the par 3's. It was also noted that some people played both days in the afternoon sessions and, due to the heat, it was thought that this was not a fair allocation. The pm field was slow due to the size of the am field and problems at the changeover on day one. There was also a lack of protocol at the presentations.
 - * On the positive side - the delegates meeting was good with a chance to meet all the delegates attending to gain some feedback. They liked the Vets News being digital and the new name badges. LW advised that there will be no hard copy of a fixture book in 2016 as most of the information is available on the website. She mentioned that in the future we may be looking at ways to allow secure access for phone numbers added to website. JP suggested that a delegates meeting be scheduled at all country tournaments.
 - * Gundagai- (May 16-17) VH, JP, LW & JB attending. Griffith (July) LW, VH & GS attending. Kew- (Sept) LW, VM & VH attending.

8 **Badges – 80/90 year** (Attachment 7)

52 x 80 yr & 3 x 90 yr as at end of April. There are only 86 of the 80 yr badges in stock. JB to get a quotation for new badges similar to the hat clip produced for the 'Silver Jubilee'. LW thanked LP for taking over the role and that they will be looking at ways to streamline the process.

9. **Website** (Attachment 8)

- * Homepage has been updated with rotating photos
- * Vergil is redesigning the merchandise page. VH to follow up
- * VH asked that if requests for forms came in to office to please direct them to the website as the cost of postage has increased.
- * LW has done a site map and has suggested we fine tune the website with the deletion of out of date photos and information.
- * VM suggested that there should be an email link, a search box and information should be archived on the website.
- * A past president list (1950 -2016) has been produced by PE and is to be posted on the website in the historical section.

10 **Office Admin.**

- * For the Feb edition of Vets News there were 71 members non-email. LW thanked VM who rang delegates after 20 emails bounced in October. Only 2 bounced this time.

- * As the fixture book will not be produced in 2016, refunds of monies received need to be returned. NC to organise.
- * Additional duties :
 - *Assistant Treasurer - no one interested.
 - * Assistant Membership- VM happy to help
 - *Assistant Secretary- - no one interested.
- * Trophies - JM taking over from LW
- * Bulk Mail 15/2 planned -3/3 mailed. Problems with copier so double sided printing was sent to Alert printing. Repairs to photocopier authorised at \$350.00.
- * GS responsible for delegates kits going out to all new delegates from 2015 AGM. Envelopes needed. LW suggested that GS purchase from PO in bulk- 100 for \$55.
- * VM changed office day to Wed. and LO will come in on Mondays.

11 Merchandise
Balls - JB to pick up

12 General Business:

- * Farewell lunch for Pat Ellis had to be postponed as she was injured again and is in rehab at a Private Hospital at Hurstville.

Meeting closed: 1.15pm

Next meeting: Wednesday - April 27 in the office - commencing at 10.30 am.

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President - Lyn Walker

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Date