



Veteran Women Golfers' Association of NSW Inc.
ABN 24 579 113 181
Suite 405, 32 York Street, Sydney, NSW. 2000

Minutes

Committee Meeting to be held at Bonnie Doon Golf Club on Wednesday October 14, 2015
Commencing at 10.30 am

1. Welcome/Present:

President L Walker (LW), Vice President & Treasurer N Cullen (NC), Secretary J Brown (JB), Committee Members: V Hewitt (VH), P Ellis (PE), J Moore (JM), L Paradine (LP), J Parsons (JP)

2. Apologies: G. Steele

3 Confirmation of minutes of meeting held July 8 2015

moved- JB seconded- JM

3b. Business Arising

- * Name badges- held to next meeting
- * Minor changes to constitution were accepted (as per LP edits)
- * Banners - internal stands were delivered for Pymble and worked well
- *

3b - cross section reading Westpac Bank has changed format of payments and authorities and replace with: level of access has changed when their data entry changed- this is an improvement.

- * Further discussion on standardising prizes for tournaments was moved to the next meeting

4. Correspondence (Attachment 1)

moved- JB seconded- LP

4b. Business Arising

\$500 refund from Moree not required as they achieved minimum number of 50 entries.

5. Financial Report (Attachment 2)

moved- NC seconded- LW

5b. Financial Matters

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Loss of \$3452.10 as shown in the report. \$10000 in the cash reserve- interest is taken out to pay for Insurance policy. NC suggested that an extra \$3000 be taken out of the small term deposit (kept for bond). The \$120 taken out twice per year is a bank charge for managing the lease (which we don't have). NC & LW are meeting the auditors before the AGM to set up strategies to cope with loss of \$16000 in the financial year. JP suggested that furniture removal had cost \$500 (approx.). The inventory adjustment of \$5000 was a stock write-off and the depreciation was \$1890.

If anyone has questions for the auditor could they please pass them on to NC or LW before the meeting

- * LW asked if LP, JP & JM could do a comparison of 2014 to 2015 numbers for lapel badges - as it seems we have excess stock.

- * It was suggested we do not produce fixture books for 2016 as there was a loss of \$1100 in 2015 - to discuss at next meeting.
- * NC recommended that JP get access to an Officeworks card.
- NC suggested that postage costs would be far less in 2016 even though cost per unit might rise as we
- * increasingly become web/email based

6. **Membership Report (Attachment 3)**

moved- VH seconded- NC

- * 15344 financial members, 1485 resigned or not renewing, 695 new members. 4 country clubs now unfinancial
- * LW asked VH to check records on membership levels since 2012
- * NC noted that, having chatted to Kiama ladies at a recent event, their withdrawal from the VWGA was bought about by the men telling them they had to join the VGA to play in VGA events.
- * VH asked that if the people who dealt with any requests for new blue cards please check the computer file as to whether the person was financial - rather than the files in the filing cabinet , which may not be as up to date as the computer.

7. **Tournaments**

Metropolitan

- a The Coast
 - Profit of \$49.20 (2 cancellations)- if cancellations not included there was a loss of 80c
 - Slow play seemed to be a continuing problem
 - Discussion on why PE had given a copy of the 2016 programme to BE before it was finalised by the committee. PE apologised for her error but thought it had been finalised.
- c Moore Park - JM, LP & PE working.
- Country
 - a Mudgee 2016 - LW generating labels tonight.
 - b Moree 2015
 - c Procedures for these tournaments - discussion needed next meeting
 - * Programme- As determined at the last tournament committee meeting, it was unanimously agreed to standardise costs for all metropolitan tournaments. The first 3 tournaments of the year were agreed upon so entry forms can be done and entered on to the website.
 - * At the match committee meeting it was determined that the winners of all brooches and country championships would receive vouchers as prizes rather than a replica brooch. LW asked PE to check when the replica brooches were first introduced.

8. **Badges – 80/90 year (Attachment 7)**

40 x 80 yr, & 6 x 90 yr

9. **Archive Report**

- * PE reported on a letter sent re Elizabeth Blackmore - Unfortunately she has been unable to find any information after searching half of our records.
- PE found a letter from Gerringong delegate re a 94 year old Gerringong veteran. It was recommended
- * that query be included in next VetsNews.

- PE suggested that we send certificate to Ada Cummins on her retirement as delegate after 34 years at
* Boorowa.
* Certificates of appreciation will be awarded to delegates with 30 or more years of service.

10. Public Officer Nil

11. Merchandise

- a Order pitch repairers with ball marker and hat clips.
- b Gift card pricing - refer to next meeting
- c Getting quote from printers next door for 80/90 yr birthday presentation cards- wording should change to read just Happy Birthday - accompanying letter tells them which birthday- then 1 card suits both. LW revised to note 'special' birthday.

12. Website (Attachment 8)

- a Need to put country tournament entry forms on website as well as Moree report
- c Balls now cost \$40/dozen + postage - needs to be changed on website

13. Office Equipment

LW hadn't checked with Telstra or for posters for decorating the office

14. General Business:

- * **Awards** - Mabel Mackenzie District Winners will receive Pitch repairer & hat clip in lieu of \$10 voucher in 2015
- * **AGM** - whole committee nominated again plus Vanna Mutton from Manly.
JM asked for a committee person to be attached to any new committee member to help them through any problems they might have.

Notices of Motion

11.1 LW & VH Life member (Ordinary in)

11.3 - VH & LW Change 1 to 2. i.e. allow 2 committee members from the one cub

11.6. BE & DTM Membership Registrar (Ordinary out)

11.1, 11.2, 11.5 BE & DTM wording (other out)

11.2 BE & DTM Office bearers can't hold 2 named positions

Amendment: A recommendation from the committee that if a person were to hold 2 office bearer roles on the committee then they would only be entitled to have 1 vote.

Agenda has been printed and Proxy form is being printed for mail out.

- * A letter from BE to JB wanted 2014 AGM minutes adjusted to BE's version. JB & LW to check.
- * LW thanked LP for her role in checking through the constitution once again.
- * Luncheon to be in the first week of December as some committee members are travelling in December. Venue to be decided.

Meeting closed:

2.20pm

Date of next meeting: Wednesday November 4 2015 commencing at 10.30 am.

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Lyn Walker, President