

CONSTITUTION
OF
VETERAN WOMEN GOLFERS' ASSOCIATION
OF
NEW SOUTH WALES INCORPORATED



(Revised 13/11/2015)

CONSTITUTION OF VETERAN WOMEN GOLFERS' ASSOCIATION OF NEW SOUTH WALES INCORPORATED

1. NAME

- 1.1 The name of the Association shall be Veteran Women Golfers' Association of New South Wales Incorporated (also known as VWGA of N.S.W. Inc., and referred to in these Rules as the "**Association**").

2. OBJECTS

- 2.1 The objects of the Association shall be to uphold the tradition, etiquette and sportsmanship of the game of golf, and to assist in the advancement of the game, for women who have attained the age of 50 years.

3. DEFINITIONS

- 3.1 In these Rules:

- (a) "Association" means Veteran Women Golfers' Association of New South Wales Incorporated;
- (b) "Delegate" means the Member elected amongst and from the Members of a Golf Club to represent the members of the Association from that Golf Club, as provided in Rule 5;
- (c) "Entrance Fee" means the fee payable upon acceptance to membership of the Association under Rule 4.7;
- (d) "Golf Club" means a club affiliated with Golf New South Wales Limited or any other State or National golfing body;
- (e) "General Meeting" means a General Meeting or an Annual General Meeting of the Association;
- (f) "Home Club" means the Club to which a Member pays her annual subscription for membership of the Association;
- (g) "Member" means those women accepted to membership of the Association as provided in Rules 4.1, 4.2 and 4.3;
- (h) "NSW Fair Trading" means the government body responsible for administering incorporated associations under the Act.
- (i) "Ordinary Member" means a member of the Committee who is not an Office Bearer, as referred to in Rule 11.2;
- (j) "Secretary" means the person holding office under these Rules as Secretary of the Association;
- (k) "Special Resolution" means a Special Resolution as referred to in Rule 10.1;
- (l) "the Act" means the Associations Incorporation Act 2009;
- (m) "the Regulations" means the Associations Incorporation Regulation 2010.

- 3.2 The provisions of the model constitution provided for in the Act and contained in the Regulations do not apply to the Association.

4. MEMBERSHIP

- 4.1 The members of the Association shall be those women who:
- (a) were members of the Association immediately prior to the incorporation of the Association;
 - (b) together with such other women as are accepted to membership.
- 4.2 Membership is open to those women who:-
- (a) have attained the age of 50 years; and
 - (b) are members of a Golf Club.
- 4.3 Individuals wishing to become members of the Association shall be proposed by one (1) Member of the Association who is also a member of the Golf Club the applicant is proposing to nominate as her Home Club. The form of application for membership (Appendix I to these Rules) shall be accompanied by the Entrance Fee and the first annual subscription under these Rules, and lodged with the Treasurer of the Association within twenty one (21) days of the date of the application. Provided the applicant meets the conditions of membership set out in these Rules, and agrees to be bound by these Rules, acceptance of membership shall be automatic.
- 4.4 Any member who has rendered long and/or distinguished service to the Association may be elected as an Honorary Life Member of the Association. A member shall be proposed for Honorary Life Membership by a resolution passed by a majority vote of the Committee. The member shall be elected to Life Membership if the proposal is approved by a Special Resolution passed at an Annual General Meeting of the Association. The Honorary Life Member so elected shall be exempt from paying any annual subscriptions. An Honorary Life Member shall be entitled to all the rights and privileges of **an Ordinary** member.
- 4.5 An Honorary Life Member who is not an elected Committee member may be invited to attend Committee meetings by the President to discuss specific items but is not entitled to vote.
- 4.6 A right, privilege or obligation which a person has by reason of being a Member of the Association is not capable of being transferred to another person, and terminates on cessation of membership.
- 4.7 Members shall pay such Entrance Fees and annual subscriptions as are determined by the Association at a General Meeting.
- 4.8 Annual subscriptions shall fall due on the first day of each calendar year.
- 4.9 Members must pay the annual subscription to the Delegate of their Home Club.
- 4.10 A Delegate must by the due date remit to the Association all annual subscriptions she receives before the due date and must remit to the Association any subscription she receives after the due date as soon as possible.
- 4.11 When remitting annual subscriptions to the Association, a Delegate must provide to

the Association the names of the Members who have paid the subscriptions which are being remitted to the Association.

- 4.12 A member who does not pay her subscription to the Delegate of her Home Club by 30 June of each year will be an unfinancial member and shall remain an unfinancial member until all outstanding annual subscriptions are paid.
- 4.13 Any Member who is unfinancial pursuant to Rule 4.12 shall, while unfinancial, be ineligible to participate in official tournaments of the Association or exercise any other rights of membership and shall not be eligible to attend or vote at General Meetings as a Delegate or proxy or give a proxy for any General Meeting until all outstanding subscriptions are paid.
- 4.14 The financial year of the Association shall be July 1 in each year to June 30 in the next year, or such other period as may be determined by the Committee.
- 4.15 Membership shall cease upon death, written resignation or expulsion.

5. DELEGATES AND AFFILIATION

- 5.1 The Members of the Association of a Golf Club may elect annually, in such manner as they determine, a Delegate whose duties shall be to conduct the events and affairs for Association members within their Golf Club.
- 5.2 Members shall be represented and entitled to vote at Association General Meetings by the Delegate of their Golf Club or her proxy. Members who are not Delegates or a proxy are entitled to attend General Meetings but not entitled to vote at General Meetings.
- 5.3 A group of persons who are not members of the Association but are members of a Golf Club where there is no Delegate and who wish to join together and become members of the Association may apply to the Association to be affiliated with it. Any such application will be determined by the Committee.
- 5.4 There can only be one group of members at a Golf Club affiliated with the Association at any one time.
- 5.5 There can only be one Delegate at a Golf Club at any one time.

6. MEMBERS' LIABILITY

- 6.1 The Members of the Association shall have no liability to contribute towards the payment of debts and liabilities of the Association or the costs, charges and expenses of the winding up of the Association except to the amount of any membership fees which are due and unpaid.

7. DISCIPLINING OF MEMBERS

- 7.1 A Member may be expelled or suspended from membership of the Association by the Committee, if in the opinion of the Committee, after affording the Member a period of fourteen (14) days in which to offer an explanation of her conduct, the Member's conduct is regarded as being detrimental to the interests of the Association.
- 7.2 If the Committee resolves to expel or suspend a Member, the Secretary must within seven (7) days after the resolution, provide written advice to the member of the

reasons given by the Committee and of the Member's rights of appeal. The expulsion or suspension does not take effect:

- (a) until the expiration of the period within which the Member is entitled to appeal against the resolution; or
- (b) if within that period the Member exercises the right of appeal, until the Association confirms the Committee's resolution under Rule 7.4;

whichever is the later.

7.3 A Member who wishes to appeal against a resolution expelling or suspending her may do so by notifying the Secretary in writing, within fourteen (14) days of receiving advice in accordance with Rule 7.2 that she wishes the decision to be reviewed at a General Meeting of the Association.

7.4 At a General meeting convened under Rule 7.3:

- (a) no business other than the appeal is to be transacted; and
- (b) the Committee and the Member must be given the opportunity to state their respective cases orally or in writing, or both; and
- (c) the Delegates and those members holding proxies present are to vote by secret ballot on the question of whether the Committee's decision shall be confirmed or revoked; and
- (d) the result of the secret ballot shall be final.

8. DISPUTES BETWEEN MEMBERS

8.1 In the event of a dispute arising between Members (in their capacity as Members), or between a Member and the Association, or a Member and the Committee, the following procedure shall apply.

8.2 Each side of the dispute shall nominate a representative who is not directly involved in the dispute. Those representatives shall then attempt to settle the dispute by negotiation.

8.3 Should the nominated representatives be unable to resolve the dispute within fourteen (14) days (or such other period as they may agree upon) the dispute shall be referred to a person mutually agreed upon for mediation.

8.4 If the dispute is not resolved by the above procedures it shall be referred to a community justice centre for mediation in accordance with the Community Justice Centres Act 1983.

9. GENERAL MEETINGS

9.1 An Annual General Meeting of the Association shall be held each year within six (6) months from the end of the financial year of the Association.

9.2 The Committee may, whenever it thinks fit, convene a General Meeting of the Association. A General Meeting must be convened by the Committee within three (3) months after the Secretary receives a written request to do so:

- (a) from at least fifty (50) Members of the Association; or

- (b) from a Member in accordance with Rule 7.3.
- 9.3 At least twenty-one (21) days' notice of all General Meetings and notices of motion shall be given to Delegates. The notice of a General Meeting shall specify any resolution where voting by post is to be permitted. Notice of General Meetings to Delegates may be given personally, electronically or by post.
- 9.4 The business of an Annual General Meeting is to include the following business:
- (a) To confirm the Minutes of the last preceding Annual General Meeting;
 - (b) To receive Committee reports on the activities of the Association during the last preceding financial year;
 - (c) To elect Office Bearers of the Association and Ordinary Committee Members;
 - (d) To receive and consider annual financial statements required to be submitted to members under the Act;
 - (e) Any items of business of which due notice has been given.
 - (f) A time for general business where Members can ask questions and make recommendations to the Committee.
- 9.5 At other than an Annual General Meeting, only business specified in the notice convening the General Meeting is to be transacted.
- 9.6 At least two (2) months before the date of each Annual General Meeting, the Committee shall send to all Delegates a preliminary notice of such meeting stating:
- (a) the date of the Annual General Meeting;
 - (b) the date by which members must submit proposed items of business for the Annual General Meeting in accordance with Rule 9.7;
 - (c) the closing date for nominations for election to the Committee.
- 9.7 Members who have items of business which they wish to be considered at an Annual General Meeting shall give written notice of such business to the Secretary thirty five (35) days prior to the meeting.
- 9.8 The Committee shall within six (6) months of the Annual General Meeting, provide to all Delegates one copy each of the minutes of the Annual General Meeting and any subsequent General Meeting, and the Committee reports and the financial statements presented to that Annual General Meeting.
- 9.9 The quorum for a General Meeting shall be twenty five (25) Delegates or Members holding proxies present in person. If within 30 Minutes of the time appointed for a General Meeting a quorum is not present, the Meeting:
- (a) if convened on requisition of fifty (50) members, shall not take place, and
 - (b) in any other case, is to be adjourned for seven (7) days to the same day in the following week at the same time and the same place, unless another place is specified at the time of the adjournment by the person presiding at the Meeting, or advised by written notice to Delegates before the day to which the Meeting is adjourned. If at the adjourned Meeting a quorum is not present within 30 minutes after the time appointed to commence the Meeting, the Delegates and

Members holding proxies present, being at least fifteen (15) shall constitute a quorum.

- 9.10 The chairperson of a General Meeting at which a quorum is present may with the consent of the majority of those present and entitled to vote, adjourn the Meeting from time to time and place to place, but no business is to be transacted at an adjourned Meeting other than the business left unfinished at the Meeting at which the adjournment took place.
- 9.11 If a General Meeting is adjourned for fourteen (14) days or more, the Secretary must give written notice of the adjourned meeting to each Delegate of the Association stating the place, date and time of the Meeting and the nature of the business to be transacted.
- 9.12 Voting at General Meetings is vested in the Delegate of each Club or her proxy.
- 9.13 The Delegate of each Club or her proxy and each member of the Committee who is not a Delegate are entitled to vote at General Meetings of the Association.
- 9.14 No Member or Delegate shall be allowed to hold more than one (1) proxy.
- 9.15 A member of the Committee who is not a Delegate shall not be able to hold a proxy.
- 9.16 No more than three members of the same Home Club can vote at a General Meeting either in their own right pursuant to Rule 9.13 or as a proxy.
- 9.17 The notice for giving a proxy shall be in the form similar to that set out in accordance with the draft pro forma proxy in Appendix II to these Rules, and shall be lodged or registered with the Secretary by 5.00 pm on the last business day (being a day that is not a Saturday, Sunday or public holiday in New South Wales) before the date of the Meeting at which the proxy vote is to be used.
- 9.18 For the purposes of Rule 9.17, a Delegate can register a proxy with the Secretary only by notifying the Secretary in writing by post or electronically that she has given her proxy to another Member. The Delegate must inform the Secretary of the name of the Member who has been given the proxy. If a Delegate registers a proxy, the member to whom the proxy is given must lodge the proxy with the Secretary before the meeting
- 9.19 A Member who is given a proxy must exercise the proxy in accordance with any direction given by the Delegate issuing the proxy contained on the proxy form. If no such direction is given, the Member who receives the proxy may vote as she chooses.
- 9.20 Voting at General Meetings shall be by a show of hands unless a secret ballot is demanded by five (5) Delegates or proxies present at the meeting. Decisions shall be made by a simple majority vote except for those matters which must be decided by Special Resolution, for which a seventy five percent (75%) majority is required. In the case of equality of votes, the person appointed to chair the meeting shall have a deliberative vote only and shall not have a second or casting vote.
- 9.21 The Association may by Special Resolution amend this Constitution to provide for a matter or matters to be determined by a postal ballot.

10. SPECIAL RESOLUTIONS

- 10.1 A Special Resolution must be passed by a General Meeting of the Association to

effect any of the following changes:

- (a) A change of the Association's name;
- (b) A change of the Association's Rules;
- (c) A change of the Association's Objects;
- (d) An amalgamation with another incorporated association;
- (e) To voluntarily wind up the Association and distribute its property;
- (f) To apply for registration as a company or a co-operative;
- (g) To appoint an Honorary Life Member under Rule 4.4;
- (h) To approve a resolution of the Committee to discipline a member under Rule 7.3.

10.2 A Special Resolution shall be passed in the following manner:

- (a) A notice must be sent to all Delegates advising that a General Meeting is to be held to consider a Special Resolution;
- (b) The notice must give details of the proposed Special Resolution and give at least twenty one (21) days' notice of the meeting;
- (c) A quorum must be present at the meeting.

10.3 In addition to Rule 10.2, a Special Resolution may be passed in such other manner as the NSW Fair Trading may direct.

10.4 A Special Resolution shall not be passed unless at least seventy five percent (75%) of the eligible votes cast on the resolution are cast in favour of the resolution.

11. COMMITTEE

11.1 The Association shall have its affairs managed by a Committee of the Office Bearers and Ordinary Members. The Committee shall act in accordance with this constitution and with any resolution pursuant to this Constitution passed by a General Meeting of the Association.

11.2 The Office Bearers shall be a President, two Vice-Presidents, Secretary and Treasurer. There shall be up to nine Ordinary Members of the Committee.

11.3 Notwithstanding any other provision of this Constitution there can be no more than two (2) Committee members from each Home Club at any one time.

11.4 A Committee member must declare her interest in any matter in which a conflict of interest arises or may arise, and shall absent herself from discussions of such matter and shall not be entitled to vote in respect of such matter. In the event of any uncertainty as to whether it is necessary for a Committee member to absent herself from discussion or refrain from voting pursuant to this Rule 11.4, the issue shall be immediately determined by vote of the Committee, or if this is not possible, the matter shall be adjourned or deferred.

11.5 The Office Bearers and Ordinary Members of the Committee shall be elected at each Annual General Meeting in the following manner:

- (a) Nominations of all candidates must be made in writing, signed by the candidate and two Members of the Association and include the written consent of the candidate on the form of nomination. Nominations must be delivered to the Secretary at least twenty eight (28) days before the Annual General Meeting at which the election is to take place.
 - (b) Each candidate must notify the Delegate of her Home Club of the nomination prior to or at the time of submitting the nomination.
 - (c) If insufficient nominations are received to fill all vacancies on the Committee by the close of nominations, the candidates nominated shall be declared elected at the Annual General Meeting and further nominations may be called from the floor of the Annual General Meeting for any positions not so filled.
 - (d) If insufficient further nominations are received at the Annual General Meeting, any vacant positions remaining on the Committee will be casual vacancies and may be filled by a Member appointed by the Committee.
 - (e) If the number of nominations received is equal to the number of positions to be filled, the persons nominated shall be declared elected at the Annual General Meeting.
 - (f) If the number of nominations received exceeds the number of positions to be filled, a postal ballot will be held for the relevant position or positions.
- 11.6 At the first Committee Meeting after each Annual General Meeting the Committee shall appoint by majority a Member of the Committee to be the Membership Registrar.
- 11.7 All Committee members are responsible for assistance in the operations of the Association's office on a regular basis.
- 11.8 Subject to the Act and this Constitution, each Member of the Committee shall hold office from the date of her election or appointment until the conclusion of the next Annual G/general Meeting.
- 11.9 Retiring Office Bearers and Ordinary Members of the Committee are eligible for re-election, with the exception of the office of President which shall be limited to a maximum of four (4) consecutive terms, upon which the President shall not be eligible for election as any Office Bearer until the Annual General Meeting following her retirement as President.
- 11.10 The Committee shall meet as often as necessary to conduct the business of the Association but not less than six (6) times each year.
- 11.11 The quorum for meetings of the Committee shall be five (5), of which at least one (1) shall be an Office Bearer.
- 11.12 Notice of Committee meetings shall be given at the previous Committee meeting or by such other means as the Committee may decide.
- 11.13 A member of the Committee shall cease to hold office upon her:
- (a) death;
 - (b) resignation in writing;
 - (c) cessation of membership of the Association;

- (d) becoming a mentally incapacitated person;
- (e) being removed from office under Rule 11.14; or
- (f) absence from three (3) consecutive Committee meetings without approval by the Committee.

11.14 The Association in General Meeting may by Resolution remove any member of the Committee before the expiry of her term of office. The Committee may appoint another person to hold that office until the expiry of the term of office of the member so removed.

11.15 If a Member of the Committee whose removal is proposed under Rule 11.14 makes representations in writing to the Secretary or President (not exceeding a reasonable length) and requests that the representations be notified to the Delegates of the Association, the Secretary or the President may send a copy to each Delegate of the Association. If the representations are not sent, the Member is entitled to require that the representations be read out at the meeting at which the resolution is considered.

11.16 The Committee may function validly provided its number is not reduced below the quorum. Should the number of Members of the Committee numbers fall below the quorum the remaining Committee members may act only to appoint new Committee members to achieve a quorum.

11.17 Questions arising at any meeting of the Committee shall be decided by a majority of votes of those present. In the case of an equality of votes there shall not be a casting vote and the resolution shall be deemed to have been lost.

11.18 If within half-an-hour of the time appointed for a Committee meeting a quorum is not present the meeting shall not take place.

11.19 Meetings of the Committee may be convened by the President or any two members of the Committee, by request in writing to the Secretary.

12. DUTIES OF OFFICE BEARERS

THE PRESIDENT:

12.1 The President, or in the President's absence a Vice-President, shall chair each General Meeting and Committee meeting of the Association.

12.2 If the President and Vice-Presidents are absent from a meeting or unwilling to act, the Members present and entitled to vote at the meeting shall elect firstly, a Member of the Committee or secondly one of their number to chair the meeting.

THE SECRETARY:

12.3 The Secretary is the first point of contact of the Association and is responsible for all correspondence. All correspondence initiated by individual Committee members must be copied to the Secretary for recording purposes and reported at the next Committee meeting.

12.4 The Secretary shall ensure the records of the business of the Association including the Rules, the Minutes of all General Meetings and Committee meetings and a file of correspondence are kept.

12.5 The Secretary shall keep a Register of Members of the Committee which must:

- (a) contain the name and residential address of each Committee member and the date on which they became a member of the Committee;
- (b) record any conflicts of interest between a Committee member and the Association in respect of which the provisions of Rule 11.4 apply;
- (c) be updated within one (1) month of any change taking place.

12.6 The duties of the Secretary include:

- (a) to attend, as far as practicable, all Committee meetings and all General Meetings of the Association;
- (b) to prepare the Agenda for all Committee meetings and General Meetings of the Association;
- (c) to record the Minutes of the proceedings of all meetings and distribute these promptly thereafter to all persons and entities entitled to receive a copy thereof; and
- (d) to report regularly as required on the activities of, and issues relating to, the Association.

THE TREASURER:

12.7 The Treasurer shall ensure that all accounts are paid within a reasonable period and that all payments received by the Association are paid into an account in the Association's name in accordance with Rule 16.2. Payments shall be made by electronic funds transfer (EFT) or by cheque signed by two signatories authorised by the Committee.

12.8 The Treasurer shall ensure that correct books and accounts are kept showing the financial affairs of the Association. These records shall be available for inspection by any member at the offices of the Association and responsibility for the custody of the records shall be held by the Treasurer.

13. PUBLIC OFFICER

13.1 The Committee shall ensure that at all times a person over the age of 18 years and resident in New South Wales is appointed as Public Officer of the Association.

13.2 The first Public Officer shall be the person who completed the application form for incorporation of the Association.

13.3 The Public Officer may be a Member or a person who is not a Member but who is regarded by the Committee as suitable for the position.

13.4 The Public Officer shall be deemed to have vacated her position in the event of her:

- (a) death;
- (b) resignation in writing to the Committee or a General Meeting;
- (c) removal from office by the passing of a resolution at a General Meeting;
- (d) bankruptcy or financial insolvency;

- (e) mental illness or incapacity;
- (f) ceasing to be a resident in New South Wales; or
- (g) in such other circumstances as may be provided for under this Constitution.

13.5 The Committee must appoint a Public Officer within twenty-eight (28) days of a vacancy occurring.

13.6 The Public Officer must, within twenty-eight (28) days and in the prescribed format:-

- (a) notify NSW Fair Trading of her appointment as Public Officer;
- (b) notify NSW Fair Trading of any change of the Association's official address;
- (c) notify NSW Fair Trading of any change in the Association's name;
- (d) submit the annual financial report following approval at the Annual General Meeting; and
- (e) report on any special resolutions approved at a General Meeting.

13.7 The Public Officer shall maintain a Register of Delegates in Accordance with Rule 14.

14. REGISTER OF DELEGATES

14.1 The Public Officer shall ensure that a Register of Delegates of the Association specifying the name and postal or residential address of each Delegate is kept at the main premises of the Association or at the Association's official address and is open for inspection by any Member during reasonable business hours and free of charge.

14.2 The Public Officer must update information in the Register of Delegates within one (1) month of any change taking place.

14.3 If a Delegate requests that any information contained on the Register about that Delegate (other than the Delegate's name) not be available, that information must not be made available for inspection.

14.4 A Delegate must not use information about a person obtained from the Register to contact or send material to the person, other than for:

- (a) sending the person a newsletter, a notice in respect of a meeting or other event relating to the Association; or
- (b) any other purpose necessary to comply with a requirement of the Act or the Regulations.

15. REGISTER OF MEMBERS

15.1 The Membership Registrar (appointed under Rule 11.6) shall maintain the Register of Members and ensure that the Register of Members of the Association specifying the name, and Home Club of each Member is kept secure and is open for inspection by any member of the Association during reasonable business hours and free of charge.

15.2 The Membership Registrar must update information in the Register of Members within one (1) month of any change taking place.

15.3 The Register of Members must be kept in New South Wales at the main premises of the Association or at the Association's official address.

16. MISCELLANEOUS

16.1 INSURANCE

The Committee, in respect of the Association, shall effect and maintain:

- (a) such insurance as is required under the Act; together with
- (b) any other insurance which may be required by law or regarded as necessary by the Committee.

16.2 FUNDS: SOURCE

- (a) The funds of the Association shall be derived from the fees of Members, donations, grants and, subject to any resolution passed by the Association in a General Meeting, such other sources as the Committee determines.
- (b) All money received by the Association shall be deposited as soon as practicable and without deduction into a bank account in the Association's name, or an account in the Association's name with a similar financial institution which is subject to similar regulation and supervision.
- (c) The Association shall, as soon as practicable after receiving money, issue an appropriate receipt if requested.

16.3 FUNDS: MANAGEMENT

- (a) Subject to any resolution passed by the Association in a General Meeting, the funds of the Association shall be used in pursuance of the objects of the Association in such manner as the Committee determines. The income and property of the Association shall be used only for promotion of the objects of the Association and shall not be paid or transferred to members by way of dividend, bonus or profit.
- (b) The financial accounts of the Association shall be examined at least once every two (2) years by a suitably qualified accountant.

16.4 WINDING UP

In the event that the Association should be wound up or have its incorporation cancelled, any surplus property shall be distributed in accordance with the provisions of Section 65 of the Act.

16.5 SERVICE OF DOCUMENTS

Service of documents on the Association shall be effected by serving them on the Public Officer or by serving them personally on two members of the Committee.

16.6 NOTICES TO MEMBERS

- (a) Notices may be given by the Association to any Member, Delegate or other person entered on a register by sending the notice pre-paid post, facsimile

transmission, or electronic mail to the address nominated by that person in the register of Delegates or register of Members.

- (b) A notice sent by post shall be deemed to have been received two (2) days after the date of posting and a notice sent by electronic means shall be deemed to have been received the day after it was sent.

APPENDIX I : Application for Membership

Veteran Women Golfers' Association of NSW Inc.

Affiliated with the Veteran Ladies' Golf Association (England)

ABN 24 579 113 181

Suite 405, 32 York Street, Sydney, NSW 2000

Postal: PO Box Q1648, QVB Post Office, Sydney 1230

Phone: (02) 9299 225 Fax: (02) 9299 4415

Email: vwgansw@bigpond.com

Website: www.vwga-nsw.org.au



VWGA OFFICE USE ONLY	
Date:
Receipt Number:
Joining Fee: \$
Annual Subs: \$
Card Sent:	Yes / No

APPLICATION FOR MEMBERSHIP

I,
(Full name of Applicant. (Please print) DOB (dd/mm/yy)

of
(Address in full)

..... Post Code..... Phone No.

hereby apply to become a member of the abovementioned incorporated Association.
Upon acceptance as a member, I agree to be bound by the rules of the Association.

Name of Home Club:Golf link no.

Names of other clubs in NSW of which
the applicant is or has been a member:

.....
Signature of Applicant Date

I,.....
a member of the Association, nominate the applicant who is personally
known to me, for membership of the Association. Signature of the Proposer

.....
Home Club

.....
Delegate - Please Print Name and Sign Date

.....
Address of delegate

Tel. No. Fax No. Email:

NOTE: The proposer must be a member of the VWGA of NSW Inc. Where there is no Association member of the club available, an official of the home club may propose the application.

ENTRANCE FEE: \$12.00 Metropolitan Members or \$7.00 Country Members
+ ANNUAL SUBSCRIPTION: \$ 3.00 (For year Jan-Dec)

FEEs MUST ACCOMPANY THIS APPLICATION – EFT DETAILS BSB 032-016 Account No. 18-1340

On payment of the requisite amount, this Membership Application becomes a Tax Invoice and No GST is payable.

NOTES

1. A proxy vote may only be given to a person who, at the time of the meeting, is a current financial member of the Association.
2. You may nominate a member by name or role (e.g. The President).
3. Delete whichever is not applicable. You may limit your proxy to vote as you specify, or to act at her own discretion. Where no limitation is stated, the proxy is entitled to vote according to her own judgement.

Under clause 9.17 of the constitution: The notice for giving a proxy shall be in the form similar to that set out in accordance with the draft pro forma proxy in appendix II to these Rule, and shall be lodged or registered with the Secretary by 5.00pm on the last business day (being a day that is not a Saturday, Sunday or public holiday in NSW) before the date of the Meeting at which the proxy vote is to be used.

No proxies will be accepted after 5.00pm on Thursday

Proxy forms will be unable to be accepted on the morning of the annual general meeting.